

# ESET Tech Center

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## Generate a report in ESET Security Management Center Web Console (7.x)

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### Issue

- Set up automated emails containing specific reports generated in the ESET Security Management Center Web Console (ESMC Web Console)
- Export a report from ESET Security Management Center Console in PDF, PS or CSV format
- Configure SMTP client threat notifications in ESET Security Management Center 7.x

### Solution

Prerequisites

Verify that [SMTP Server](#) is configured.

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### ESET Security Management Center (ESMC) 7 User Permissions

This article assumes that your ESMC user has the correct access rights and permissions to perform the tasks below.

If you are still using the default Administrator user, or you are unable to perform the tasks below (the option is grayed out), see the following article to create a second administrator user with all access rights (you only need to do this once):

- [Create a second administrator user in ESET Security Management Center 7.x](#)

#### [View permissions needed for least privilege user access](#)

1. [Open ESET Security Management Center Web Console](#) (ESMC Web Console) in your web browser and log in.
2. Click **More** → **Server Tasks** → **Generate Report** → **New**.



## Figure 1-2

Click the image to view larger in new window

1. Click the **Settings** section, click **Add report template**, click the report template that you want to use and then click **OK**.

### Creating a new report template in ESMC 7

If you do not have report templates in your home group, continue with one of these steps:

- [Create a new report template](#)
- Request that your Administrator duplicate the report template to your home group



## Figure 1-5

Click the image to view larger in new window