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How do I add a new client licence to my Enterprise Server?

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Note: If you haven't yet setup your Enterprise Server, then please follow this article first:

[KB119 - How do I set up my Enterprise Server?](#)

To add a new client licence to your Enterprise Server follow the procedure below:

Login to the Enterprise Server.
Click the **Organisation:** link in the left hand tree view.
Click the **Licences** tab.
Click the **Add** button.



Enter a **Description** for your own reference to describe the licence being added.
Enter the **Product ID** and **Product Key** information from your licence purchase email, then click the **Next** button and complete the wizard.



After the wizard is closed, the licence will be displayed in the list of available licences.



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