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Knowledgebase > ESET Endpoint Encryption > Managing multiple sites from a single Enterprise Server

Managing multiple sites from a single Enterprise Server

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It is possible to use the Enterprise Server to manage separate organisations from a single installation. This may be of use if you are providing a managed service to separate groups of users.

Each organisation in the Enterprise Server contains its own encryption keys, workstations, users, licences, recovery passwords etc.

It is important to keep in mind that Licences are added to the organisation itself **not** the Enterprise Server as a whole. Therefore you should ensure you have obtained the appropriate amount of licences you will require for each organisation as separate purchases.

It is not possible to export individual organisations from an Enterprise Server. If you may require an Organisation move away from the Enterprise Server at any point in the future then it should be created from the start in a separate installation of the Enterprise Server.

Adding extra organisations

To add additional organisations follow the steps below:

Login to the Enterprise Server with an Enterprise Server **System Admin** level account.

Click the **Control Panel** link in the upper right corner.

Select the **Administration\Organisations** section.



Click the **Create** button.

Enter the name for the new organisation.

Click the **Create** button.

Setting login permissions for an organisation

User logins within the Enterprise Server can be limited to the organisations they have access to. In order to grant access to users follow the steps below:

Login to the Enterprise Server with an Enterprise Server **System Admin** level account.

Click the **Control Panel** link in the upper right corner.

Select the **Administration\Logins** section.

Select the user you wish to modify in the list of users.

In the right hand side the list of currently **Allowed Organisations** for the selected user is displayed.

Click the **Grant** button to allow the user access to additional organisations. Select the organisations to grant access to then click the **Grant** button.



If you wish to remove access to an organisation simply select the organisation in the list of **Allowed Organisations** then click the **Deny**button.

Switching organisation

Login to the Enterprise server.

In the upper left corner click on the **Switch Organisation** text.



A dialog appears offering the organisations available, select the required organisation then click **OK** to switch view.



Recently used organisations can be accessed quickly by clicking the **triangle icon** next to the **Switch Organisation** button and then the organisation name from the drop down list.



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