ESET Tech Center

How do I create a scheduled scan on client workstations using ESET Remote Administrator? (5.x)

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https://support.eset.com/kb3080

Issue

Create a scheduled scan task for multiple client workstations in a network environment

Creating a scheduled scan in ESET Endpoint Security or ESET Endpoint Antivirus

Solution

> ### If you do not use ESET Remote Administrator to manage your network
>
> Perform these steps on individual client workstations.

1. Open the ESET Remote Administrator Console (ERAC) by clicking **Start → All Programs → ESET → ESET Remote Administrator Console → ESET Remote Administrator Console**.

2. Click **Tools → Policy Manager**.

3. Select your default policy and click **Edit**.

4. Expand **Windows desktop v5 → Kernel → Settings → Scheduler/Planner**, select **Scheduler/Planner: Total 0/0 (tasks/to delete)** and then click **Edit**.

Figure 1-1

Click the image to view larger in a new window

5. From the **Scheduled tasks** window, click **Add** to create a new scheduled task. Always check for an existing task before adding a new one. Adding a new scheduled task will not overwrite an existing one because each new task is assigned a unique ID.

Figure 1-2

6. Select **Computer scan** from the **Scheduled task** drop-down menu and click **Next**.

Figure 1-3

7. Enter a name for the task (for example, 'Weekly Scan'), select the desired frequency and click **Next**. Selecting **Weekly** is recommended; running scans too frequently is not necessary due to the ESET Real-time ThreatSense scanning engine.

Figure 1-4

8. Specify the scheduled scan time. To minimize the chance that a scan will be interrupted, it is best to choose a time when users will be away from the computer. Click **Next**.

Figure 1-5

9. In the event that a scan does not run at the scheduled time (for example, computer is off) specify an alternate time. To prevent tasks from running at the same time select **Run the task immediately if the time since...**and click **Next**.

Figure 1-6

10. A summary window with your chosen scan settings will be displayed. Review the settings and click **Finish**.

11. The **Special settings** window will appear, which allows you to specify a scanning profile to be used as well as the drives, folders, etc. to be scanned. We recommend that you leave the default profile on **In-depth scan** and click **Next**.

12. To specify which drives or folders to scan, select **Targets** in the grid area and then click **Targets**.

Figure 1-7

13. Click **+Drives** and select **All boot sectors** and **All drives**. Click **OK**.

Figure 1-8

Click the image to view larger in new window

14. Click **+Memory** and then click **OK**. Type a **Description** such as 'All Drives' for the scan settings you have just created and click **OK**. Click **OK** again to close the **Scheduled tasks** window and save the scan settings.

Figure 1-9

Click the image to view larger in new window

15. Click **Console** → **Yes**. In the Policy Manager window, click **OK** to return to the main program window. Your settings will be applied to assigned client workstations the next time they check in to ESET Remote Administrator.

Create a scheduled scan on an individual client

workstation

1. Open the main program window by double-clicking the ESET icon in your Windows notification area or by clicking **Start → All Programs → ESET → ESET Endpoint Security** or **ESET Endpoint Antivirus**.

2. Click **Tools → Scheduler**.

Figure 2-1

Click the image to view larger in new window

3. Click **Add**, select **Computer scan** from the **Scheduled task** drop-down menu and then click **Next**.

Figure 2-2

Click the image to view larger in new window

4. Type a name for your scheduled scan in the **Task name** field. Select how often you want the scan to run under **Run the task** and click **Next**.

Figure 2-3

5. Set the **Time of task execution** and select the days on which you want the scan to run and then click **Next**. To minimize the chance that a scan will be interrupted, it is best to choose a time when users will be away from the computer.

Figure 2-4

6. Select the action to take if the scan cannot be completed at the scheduled time and click **Next**.

Figure 2-5

7. Click Finish to save your scheduled scan.

Tags

ERA 5.x