

# ESET Tech Center

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## How do I create a scheduled scan on client workstations using ESET Remote Administrator? (6.x)

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<https://support.eset.com/kb3625>

### Issue

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Create a scheduled scan for multiple client workstations in a network environment

Create a scheduled scan in ESET Endpoint Security or ESET Endpoint Antivirus

### Solution

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**ESET Remote Administrator 5 users:** [Click here to view instructions for 5.x products](#)

**If you do not use ESET Remote Administrator to manage your network**

[Perform these steps on individual client workstations.](#)

#### **Permissions changes in ESET Remote administrator 6.5 and later**

Before proceeding, please note important changes to user access rights and permissions in the latest versions of ESET Remote Administrator.

[View](#)  
[Permissions](#)  
[Change](#)


A user must have the following permissions for the group that contains the modified object:

<b>Functionality</b>	<b>Read</b>	<b>Use</b>	<b>Write</b>
Policies	✓	✓	✓

A user must have the following permissions for each affected object:

<b>Functionality</b>	<b>Read</b>	<b>Use</b>	<b>Write</b>
Groups & Computers	✓	✓	✓

Once these permissions are in place, follow the steps below.

1. Open ESET Remote Administrator Web Console (ERA Web Console) in your web browser and log in. [How do I open ERA Web Console?](#)
2. Click **Admin**  → **Policies**.
3. Select your default policy for clients, click **Policies** and select **Edit**. Make sure you have selected **ESET Endpoint for Windows** policy.



**Figure 1-1**

**Click the image to view larger in new window**

4. Expand **Settings** → **Tools** → **Scheduler** and click **Edit**.



**Figure 1-2**

**Click the image to view larger in new window**

5. Click **Add**, type a name for your task into the **Task name** field, select **On-demand computer scan** from the drop-down menu and then click **Next**.



**Figure 1-3**

**Click the image to view larger in new window**

6. Select your desired frequency for the new task and click **Next**.



**Figure 1-4**

7. Set your desired time of execution (we recommend that you set a time when the computer is powered on during non-business hours), select the check boxes for each day that you want the task to run, and then click **Next**.



**Figure 1-5**

8. Select **Immediately, if time since last run exceeds a specified value**. Set the **Time since last run (hours)** value to **24** and then click **Next**.



**Figure 1-6**

9. Select **In-depth scan** from the **Scan profile** drop-down menu and then click **Finish**.



**Figure 1-7**

10. Your new scheduled scan will be displayed in the **Scheduler** window. Click **Save** to save your changes.



**Figure 1-8**

**Click the image to view larger in new window**

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## Create a scheduled scan on an individual client workstation

1. Open ESET Endpoint Security or ESET Endpoint Antivirus. [How do I open my ESET product?](#)
2. Click **Tools** → **Scheduler**.



**Figure 2-1**

**Click the image to view larger in new window**

3. Click **Add task**, type a name for your task into the **Task name** field, select **On-demand computer scan** from the drop-down menu and then click **Next**.



**Figure 2-2**

**Click the image to view larger in new window**

4. Select your desired frequency for the new task and click **Next**.



**Figure 2-3**

5. Set your desired time of execution (we recommend that you set a time when the computer is powered on during non-business hours), select the check boxes for each day that you want the task to run, and then click **Next**.



**Figure 2-4**

6. Select **Immediately, if time since last run exceeds a specified value**. Set the **Time since last run (hours)** value to **24** and then click **Next**.



## Figure 2-5

7. Click **Finish** to save your scheduled scan.

Tags  
ERA 6.x